

**COMMISSIONERS' COURT  
SPECIAL MEETING  
SEPTEMBER 27, 1999**

BE IT REMEMBERED THAT THE TITUS COUNTY COMMISSIONERS' COURT met in *Special Session*, September, 1999, in the Titus County Courtroom with the following members present:

DANNY P. CROOKS.....COUNTY JUDGE  
MIKE PRICE.....COMMISSIONER PRECINCT 1  
MIKE FIELDS.....COMMISSIONER PRECINCT 2  
BILLY J. THOMPSON.....COMMISSIONER PRECINCT 3  
THOMAS E. HOCKADAY.....COMMISSIONER PRECINCT 4  
JEAN CROVER.....DEPUTY COUNTY CLERK

ABSENT: NONE

**PUBLIC AND COUNTY OFFICIALS ATTENDING MEETING:**

CARL JOHNSON, AUDITOR  
JUNE ROACH, TAX ASSESSOR-COLLECTOR  
TIM TAYLOR, COUNTY ATTORNEY  
SHERRY MARS, COUNTY CLERK  
LEO SCHAKEL, JUSTICE OF THE PEACE, PRECINCT 1

ANN RUNDLE                      BOB SUMMERS  
PHILLIP CROMWELL

**IN THE MATTER OF  
CONSIDERING BIDS FOR RECREATION OF  
TITUS COUNTY CLERK'S RECORDS**

Two bids were received from East Texas Micro-Film from Longview, Texas at \$296.30 per volume and Government Records from Dallas, Texas at \$232.00 per volume.

Government Records representative, Bob Summers gave a brief outline on the procedures once the film has been received from the Titus County Clerk's Office.

"Government Records began this project in 1990 with Mrs. Eugenia Roach, Titus County Clerk at the cost of \$232.00 per volume and this is still our current bid even after nearly ten years of service to the county," said Mr. Bob Summers. Once this project is completed, Government Records and Bob Summers feel completely satisfied that they could reproduce almost all of the Titus County Clerk's Office records in case of a major disaster.

Titus County Clerk, Sherry Mars said, "I have spoken with County Attorney, Tim Taylor about this matter. Mr. Taylor has advised me that the Photostat Records were under state contract and therefore would not have to be bid out." Mrs. Mars recommended to the Court to accept the bid from Government Records.

Motion was made by Commissioner Mike Fields and seconded by Commissioner Billy J. Thompson to approve Government Records bid at \$232.00 per volume. Motion carried unanimously. *SEE ATTACHMENT "A"*

IN THE MATTER OF  
APPROVING ADOPTION BUDGET  
FOR 1999 - 2000

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner Mike Fields to approve the Budget 1999- 2000 as on file in the Titus County Clerk's Office.

**VOTING YES**

Commissioner Precinct 1, Mike Price  
Commissioner Precinct 2, Mike Fields  
Commissioner Precinct 4, Thomas E. Hockaday

**VOTING NO**

Commissioner Precinct 3, Billy J. Thompson

Motion carried.

IN THE MATTER OF  
ADOPTING TAX RATE FOR 1999

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner Mike Fields to approve for Maintenance and Operation purposes tax rate at .21209 per \$100 of taxable value and for Interest and Sinking Fund purposes at .04621 per \$100 of taxable value making .2583 per \$100 of taxable value as the rate for 1999. Motion carried unanimously. *SEE ATTACHMENT "B"*

IN THE MATTER OF  
DISCUSS BIDS FOR TWO (2) 1-TON TRUCKS

The Commissioners discussed ways to avoid errors on bid specifications being sent out to vendors. The Court members agreed to read over each bid specification prepared by the purchasing agent concerning their precinct, then initial it.

Motion was made by Commissioner Billy J. Thompson and seconded by Commissioner Mike Fields to reject all bids. Motion carried unanimously.

IN THE MATTER OF  
CONSIDERING GOING OUT FOR BIDS  
ON (2) CAB & CHASSIS FOR 1-TON TRUCKS  
FOR PRECINCT 2 & PRECINCT 3

Motion was made by Commissioner Mike Fields and seconded by Commissioner Billy J. Thompson to approve going out for bids on two cab & chassis 1-ton trucks for Precinct 2 & Precinct 3. Motion carried unanimously.

IN THE MATTER OF  
APPROVING MARTHA SUE SMITH AS  
DEPUTY TAX ASSESSOR /COLLECTOR

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner Mike Price to approve Martha Sue Smith as deputy tax assessor collector. Motion carried unanimously.

IN THE MATTER OF  
APPROVING BUDGET AMENDMENTS

Motion was made by Commissioner Mike Price and seconded by Commissioner Thomas E. Hockaday to approve budget amendments number 31 to 38. These can be seen in the County Auditor's Office. Motion carried unanimously.

IN THE MATTER OF  
APPROVING COUNTY OFFICIALS REPORTS

Motion was made by Commissioner Mike Price and seconded by Commissioner Thomas E. Hockaday to approve reports from County Auditor, Tax Assessor-Collector, Cookville Volunteer Fire Department and Nortex Volunteer Fire Department. Motion carried unanimously.

IN THE MATTER OF  
APPROVING SIGNING PAY ORDERS  
AND PAYING BILLS

Motion was made by Commissioner Mike Price and seconded by Commissioner Billy J. Thompson to approve signing pay orders and paying bills. Motion carried unanimously.

IN THE MATTER OF  
CONSIDERING REDUCING SPEED LIMIT  
TO 20 MILES PER HOUR ON SE 23 A IN  
PRECINCT 4 BETTER KNOWN AS  
WELCH BOAT DOCK ROAD

Commissioner Thomas E. Hockaday stated, "I am recommending we reduce the speed to 20 miles per hour on SE 23 A (New County Road # 4855) better know as Welch Boat Dock Road to try to avoid people running off in the lake. I know of two separate occasions were cars have ended up in the lake. I have been told there have been numerous occasions. If approved I plan to add speed bumps with glow yellow paints that can be seen at night."

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner Mike Price to approve lowering the speed limit to 20 miles per hour on county road SE 23A, better known as Welch Boat Dock Road. Motion carried unanimously.

IN THE MATTER OF  
ADJOURNMENT

Motion was made by Commissioner Thomas E. Hockaday and seconded by Commissioner Mike Price to adjourn. Motion carried unanimously.

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**Government Records  
Services, Inc.**

July 20, 1999

Honorable Sherry Mars and Commissioners Court  
Titus County  
100 West 1<sup>st</sup>  
Mt. Pleasant, Texas 75455

Re: Bid for Re-Creation of Handwritten and Typed Books. Pricing per QISV contract for Photostat Re-Creation (High speed Digital Conversion) based on your volume to be recreated.

The following meets and exceeds all specifications. Specific requirements are listed on a separate sheet.

The following pricing reflects the agreement with the previous clerk in keeping with the same pricing until all the handwritten and typed books were completed. The pricing is also the pricing reflected in the proposal to the county clerk on April 24, 1999.

**Pricing per original book**

**Handwritten and typed. \$232.00 per book**

**Photostat Books (black pages with white writing). \$632.00 per book**

Note: the pricing per the specifications requires microfilm for security and scanning technology for enhancement.

Sincerely,

*Bobby E. Summers*  
Bobby E. Summers  
Sales and Marketing

Encl.

*Sam 1990*

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**SPECIFICATION REQUIREMENTS**

**10 Re-Creation References**

Morris County  
Upshur County  
Hunt County  
Red River County  
Marion County  
Camp County  
Smith County  
Lamar County  
Panola County  
Rusk County

GRS uses not sub contractors to complete the work and all microfilm and digitized media is stored in our own archival vault completing the specification requirement of no sub contractors.

Samples have been provided 48 hours prior to bid opening in the form of completed re-creation on the shelves in the county clerks office.

GRS microfilms and digitizes the Photostat documents per the specifications insuring a viewable paper image and the security that only microfilm offers.

As stated, GRS meets and exceeds all specifications.



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## EAST TEXAS MICROFILM SERVICE

903 753-8282

438 North Fredonia

Longview, Texas 75601

September 7, 1999

The Commissioner's Court of Titus County  
Attn: Business Manager  
Mr. William White  
100 W. First St. Suite 202  
Mt. Pleasant, Texas 75455

Dear Mr. White:

Enclosed you will find my proposal regarding Titus County Record Book microfilming and recreation services along with sample of binder and pages recreated from bound, positive and photostat books.

### PHOTOSTAT RECORDS

76  
volumes

80 volumes (Probate, M/L, D/T) with filing information recorded as in original books with all specifications included as outlined on page 1 & 2 of "Bid Spec's" billed @ \$530.00 per volume-----\$ 42,400.00  
(\*\*Price for Photostat books is based on extensive prep work and extra film time involved to capture pages not suitable for microfilming such as pages too dark, too light and various shades on same page.)

### POSITIVE RECORDS

69  
volumes

65 volumes (previously stated) billed @ \$ 296.30 \$19,259.50

### SERVICES PROVIDED

Kodak Archival 35mm film and products used exclusively to capture the sharpest image possible and meets or exceeds ANSI Standards.

100% 24# 8½ x 14" prints furnished and placed in acceptable binders.

"QUALITY CONTROL GUARANTEE": Each page is verified to insure complete clarity and legibility of all records.

All specifications listed in bid specifications will be strictly adhered to.

My staff is dedicated to performing each job presented to us with speed and accuracy and I personally guarantee that



## EAST TEXAS MICROFILM SERVICE

903 753-8282

438 North Fredonia

Longview, Texas 75601

September 7, 1999

Mr. William White  
Page - 2 -

all work delivered to your department will meet with your approval.

In comparing prices please consider our twenty-seven (27) years of experience and the "QCG" we offer to all of our customers.

I am enclosing a list of references for you to verify our credibility.

We would love to do this job for Titus County as we have done for so many counties! You will be very pleased with the results!

Sincerely,

EAST TEXAS MICROFILM SERVICE

A handwritten signature in cursive script, reading "Marsha Taylor".

Marsha Taylor HUB Certified  
Owner/Mgr.

Attachments: Samples of prints (Positive, Photostats &  
Bound) to be returned  
Account References  
Brochure/Business Card  
Sample Binder (to be returned)



**Titus County Commissioners' Court**  
**Mt. Pleasant, Texas**

**ORDER TO ADOPT TAX RATE**

Article 26.05 of the Tax Code places the responsibility of adopting a tax rate each year for Titus County on the Commissioners' Court. The taxes generated by imposing this tax rate on the owners of taxable property in Titus County is necessary for the operation of the Titus County Government.

It is hereby ordered that the Commissioners' Court of Titus County adopt the tax rate on taxable property of Titus County for Maintenance and Operation purposes at .21209 per \$100. of taxable value.

It is hereby ordered that the Commissioners' Court of Titus County adopt the rate on taxable property of Titus County for Interest and Sinking Fund purposes at .04621 per \$100. of taxable value for a total tax rate of .2583 per \$100. of taxable value.

It is hereby ordered the 27<sup>th</sup> day of September, 1999.

A handwritten signature in cursive script, appearing to read "Danny G. Crooks".

Danny G. Crooks, County Judge

A handwritten signature in cursive script, appearing to read "Mike Rine".

Commissioner, Precinct #1

A handwritten signature in cursive script, appearing to read "Bill Thompson".

Commissioner, Precinct #3

A handwritten signature in cursive script, appearing to read "Mike Field".

Commissioner, Precinct #2

A handwritten signature in cursive script, appearing to read "Thomas E. Hackelberg".

Commissioner, Precinct #4